

The European School is pleased to announce the opening for an English Language Teacher

About European School

European School is an international CIS accredited school located in Tbilisi Georgia, offering to its students various educational programs – Georgian Program, IB (PYP/MYP/DP), American High School and Kindergarten.

The Purpose of the Position: Teaching English to the European School students (Grade I-XII) and under her/his competence, fulfilling the goals set forth in the unit planner:

Duties and Responsibilities:

- Plan, prepare, and deliver high quality English language teaching that meets the needs of different student groups taking into account individual learning styles;
- Monitor progress and provide regular feedback to help manage students' performance throughout the course and actively promote learner autonomy;
- Contribute to the development, evaluation, and improvement of English language courses, materials, and related services in order to meet students' needs;
- Complete teaching related administrative tasks to specified standards;
- Engage in professional development and performance management to ensure quality and high standards in teaching and learning;
- Create semester syllabi, unit planners and rubrics for assessment; keep students continually informed about the assessment criteria;
- Plan and conduct classes;
- Select and approve additional books and literature, and provide them to students in a timely manner, if necessary;
- Prepare relevant reports for parent-teacher conferences; attend parent-teacher conferences; if necessary, discuss each student's academic progress with parents;
- Ensure safeguarding and guidelines are applied and upheld in line with standards and policy for the following areas:
 - Child protection;
 - Equality, Diversity and Inclusion;
 - Health and safety;

Qualifications:

Education

- Bachelor's degree in English Language and Literature;
- International English Language Teaching Certificate Cambridge CELTA/DELTA or Trinity CertTESOL/TESOL/MA TESOL

Working Experience

- At least 3 years' post qualification English teaching experience.

Knowledge, skills and abilities

- Full mastery of English across all 4 skills equivalent to user (CEFR C2);
- IELTS Band 8/9 in each of 4 sections of the academic module;
- Law of Georgia on General Education;
- Professional standards for teachers;
- Convention on the Rights of the Child;
- The National Curriculum and subject standards;

Computer Skills

- MS Office, Outlook

Personal Skills

- Effective Communication;
- Organized;
- Detail-oriented;
- Creative;
- Stress management;
- Readiness for professional development;

If you are interested in this position, please send your resume (CV) at: vacancy@europeanschool.ge till May 30, 2020. Please, indicate in the subject line the position you are applying for, otherwise your resume will not be considered.

By sending your data, you understand and accept that the organization might collect, process and store submitted information (your CV) for the purpose of your employment within the scope of Law of Georgia on Personal Data Protection. Personal data will be solely used for the purpose stated above and it will not be transferred to the third party without your consent.