

## **Job Opening at the European School LTD the Technology and Robotics teacher**

The European School, Georgia is an international school located in Europe Georgia. We offer a world-class education to students from diverse backgrounds and cultures. Our mission is to provide our students with the skills and knowledge they need to become global citizens who can make a positive impact on the world.

### **Position Objective**

To collaboratively plan, organize, and implement an appropriate learning program in the context of an International School serving a dynamic and diverse community.

### **Duties and Responsibilities**

- Planning and directing educational process in accordance with the objectives and goals set forth in the curriculum; creating a safe and student-oriented learning environment under her/his competence;
- Creating semester syllabi, unit planners, and rubrics for assessment; keeping students continually informed about the assessment criteria;
- Applying relevant educational program methods; selecting educational program methods based on student's age and individual characteristics, and providing them with necessary resources to direct the educational process;
- Monitoring the fulfillment of goals set forth in the educational program/syllabus and providing a timely response in case of a setback;
- Ensuring students' motivation and involvement; providing an immediate response in case of a problem/setback and informing the homeroom teacher, Head of the Department, parent, or any other relevant person;
- Creating final, diagnostic, and other types of tests to assess students' knowledge; analyzing and reflecting on the results of the test, providing students with timely and constructive feedback and planning relevant activities; storing students' tests/work in accordance with the rules provided by the school;
- Planning and implementing educational and Personal Projects;
- Providing additional classes for students when necessary;
- Selecting and approving additional books and literature, and providing them to students in a timely manner, if necessary;
- Planning, conducting and applying extracurricular activities to support the course envisaged by the syllabus;
- Preparing relevant reports for parent-teacher conferences; attending parent-teacher conferences; if necessary, discussing each student's academic progress with parents;
- Updating electronic journal; uploading homework, providing daily reports about each student, taking

attendance, providing grades and comments;

- Informing the Head of the Department about the direction and fulfillment of the curriculum;
- Active engagement in the activities of the Department; getting acquainted with innovative professional developments and adopting them;
- To work and collaborate with colleagues to enrich curriculum and student learning;
- Putting together comprehensive subject portfolios;
- Follow all School Academy policies, rules, and regulations.
- Fulfilling other tasks under her competence assigned by the immediate supervisor.
- Design and customize project-based learning that integrates creative problem-solving skills.
- Identify, select, and modify instructional methods and materials to meet the needs of students with varying backgrounds, learning styles, and special needs.
- Assist in assessing changing curriculum needs and plans for improvement.

### **Position Requirements**

- Ability to teach Technology and Robotics (VI – X classes)
- International School teaching experience preferred
- Curriculum development knowledge is required
- Highly developed interpersonal and teamwork skills
- Excellent verbal and written English skills
- Good references on request
- Proficiency in using school databases, communications platforms, and educational technology

### **Qualification:**

#### *Education*

- Minimum Bachelor's degree in Technology or Computer Science related subject area
- Master's degree in Education or relevant field preferred

#### *Experience*

- At least 2 years' experience of teaching Technology and Robotics
- Experience of using FabLab equipment for educational purposes preferred
- Project Management Experience

#### *Knowledge, skills, and abilities*

- Law of Georgia on General Education

- Convention on the Rights of the Child
- Excellent command of English Language
- Knowledge of an additional foreign language is preferable

#### *Computer Knowledge and Skills*

Msoffice, Google Drive, WordPress, Corel Draw, Adobe Photoshop, HTML, CSS, JavaScript, Python, Visual programming (Scratch, Mbot), Tinkercad, Arduino

#### **Personal Skills:**

- Communicative
- Organized
- Punctual
- Detail-oriented
- Creative
- Readiness for professional development
- Stress management
- Time Management
- Team skills

If you are interested in this position, please send your resume (CV) at: [vacancy@europeanschool.ge](mailto:vacancy@europeanschool.ge) till **July 20, 2024**. Please, indicate in the subject line the position you are applying for, otherwise, your resume will not be considered.

*By sending your data, you understand and accept that the organization might collect process and store submitted information (your CV) for the purpose of your employment within the scope of Law of Georgia on Personal Data Protection. Personal data will be solely used for the purpose stated above and it will not be transferred to the third party without your consent.*