

Policy for Personal Use of Student-Owned Laptops and ipads in European School

All student bringing personal laptop/ipad must comply with the terms and conditions expressed in this document. This document, which is to be signed by all students and parents/guardians at the beginning of the year, specifically states the rights and responsibilities of all for appropriate communication, education and research and collaborative work. The use of the laptop/ipad is a privilege, not a right, and inappropriate use may result in the cancellation of your privilege and other appropriate disciplinary consequences.

General Usage

European School provides the opportunity for students to bring a personal laptop/ipad to school to use as an educational tool. The use of these laptops/ipads will be at teacher discretion.

1. Students must obtain teacher permission before using a personal laptop/ipad during classroom instruction or from the librarian when studying in the library.
2. Student use of a personal lapto/ipad must support the instructional activities currently occurring in each classroom and lab.
3. Students must turn off and put away a personal laptop/ipad when requested by a teacher.
4. Students should be aware that their use of the laptop/ipad could cause distraction for others in the classroom, especially in regards to audio. Therefore, audio should be muted, since headphones should not be used during instructional time.
5. The laptop/ipad should be used for educational activities only.
6. Use of laptop/ipad is strictly forbidden outside the classroom and library.
7. In the case that students and parents/guardian do not agree with this policy, student is not allowed to bring her/his own laptop/ipad or to use others.
8. Internet access through wi-fi is not available to students.
9. Heads of program reserve the right to suspend the use of laptop/ipad in the classrooms.

Consequences of General Usage

If students refuse to comply with the above guidelines, the following consequence will apply. Student infractions will be documented as a referral for each offense.

- First offense – Laptop/ipad will be confiscated and given to the program coordinator or home room teacher. Parents/Guardian and student will be called for a meeting with program coordinator and/or home room teacher. The meeting may not happen the very same day of the offense but within a week. After the “educational “ meeting laptop/ipad will be returned to the student.
- Second offense – Laptop/ipad will be confiscated and given to the program coordinator or home room teacher. Parents/Guardian and student will be called for a meeting with program coordinator and/or home room teacher. The meeting may not happen the very same day of the offense but within a week. After the “educational “ meeting laptop or ipad will be returned to the student but student will not be allowed to bring her/his laptop/ipad to school nor to use others.

Student Responsibility

Students should take all reasonable steps to protect against the theft or damage of their personal laptop.

By signing I agree with the policy.

Parents/Guardian signature

Date:

Student’s signature

Date: